

SAC'S 30th Annual Christmas Art & Craft Show

TIMES & DATES: Friday, December 4, 2009 SNEAK PREVIEW from 5-7 pm

Saturday, December 5, 2009 9:00 AM - 6:00 PM

Sunday, December 6, 2009 11:00 AM - 4:00 PM

NEW THIS YEAR: The Sneak Preview is new this year. It will be a free 2 hour preview for Teachers from the Teachers' Convention and some State Employees. Exhibitors are encouraged to sell their work at the preview. We understand that some of you may not be completely set up, and that some may not set up until the following morning. We are not charging the exhibitors or the customers for this preview. We do ask, for security purposes, that if you are already set up, have someone there for the 2-hour preview to sit your booth and sell your work.

LOCATION: Renaissance Hotel & Spa at the Convention Center, 201 Tallapoosa Street, Montgomery, AL 36104. This is an indoor show at the Convention Center.

EXHIBITION: All items sold must be made by the exhibitor. NO RESALE ITEMS ALLOWED, including but not limited to, antiques, flea market items, and all resale items such as gold and silver jewelry, frames, figurines, and resale prints. ALL EXHIBITORS MUST SEND 3 PHOTOS OF THEIR WORK. SAC'S reserves the right to refuse any application and to require the removal of any item(s) considered objectionable, or which do not meet the guidelines set forth above. **The "Best Art Booth," the "Best Craft Booth," the "Most Unique Booth," and, "Exhibitors' Award" will each receive a Special Rosette and a \$100 or more valued award.**

BOOTH SIZES AND FEES: Remember--first come, first assigned. If you would like to stop by the Gallery to select your booth assignment call first for an appointment. Exhibitors may take a discount of \$25.00 for a full booth and/or \$15 for a half booth provided your application is received before September 1, 2009.

Full Standard Booth (12'x10') \$195

Half Booth (10'x 6') \$115.00

Fee includes Society of Arts and Crafts membership for one exhibitor for one year. All exhibitors must be Society members. If you are sharing a booth with another artist or craftsperson each additional person must pay a \$25.00 membership fee. Persons sharing a booth must fill out one application and payment must be received from all parties simultaneously. (A \$35.00 service fee will be charged for returned checks. If your checks have failed to clear in the past you must pay via money order or cash.) Lifetime and Two-year Members contact us for appropriate show fees.

City of Montgomery Requirement: The City of Montgomery requires that all exhibitors have a current city license. Your application must be accompanied by either a copy of your existing license or a check or money order for \$18.00 made out to SAC's. The license will be good for the duration of the show only. If you will be doing additional shows in Montgomery during 2009 you may want to contact the City to purchase a regular Business License. If you have any questions regarding this requirement, please contact the Licensing Department, City of Montgomery, 334-241-2036.

County of Montgomery Requirement: The County of Montgomery requires that all exhibitors have a current County license. We will send a copy of the County's Vendor Information Sheet with acceptance letters. If you have any questions regarding this requirement, please contact the licensing department for Montgomery County, 334-832-1248.

DEADLINES: Booths will be assigned upon receipt of application. Send completed application (attached) along with **photos, and fees to address indicated. Check or money order must accompany application. We will accept applications on a first come first served basis while space permits. Cash or money orders only after November 25.**

CANCELLATION: If you cancel your booth on or before Nov. 1, 2009 you will receive a refund less a \$35.00 registration fee. You will, however, retain your membership in The Society of Arts and Crafts. **No refunds will be granted for cancellations after Nov 1, 2009.**

SET-UP: You will be able to set up your booth on Friday, December 4 if you wish. A schedule for times will be explained in your acceptance letter. **The exhibitor will provide all displays including tables (skirted and topped), chairs, extension cords, etc.** All tables must be skirted in white or black. They can be topped in any color. Rental of tables (with or without tops/skirts) and chairs, as well as electricity will be provided through a third party contractor. **Contracts that exhibitors can return directly to the contractor will be included in acceptance letters.** ...A charitable organization will be available at set-up and teardown to help.

If you have questions you may call SAC'S Gallery at (334) 265-9931 Or visit our website www.sacsgallery.org
(You may also contact Kathie McLeod, 334-264-6838, Kay Brummal, 334-277-5809, or Ladonna Idell, 334-395-6526)
